



## Replacement Maturity Claim Form

(Web Download)

(This form should only be used in the event that the original maturity claim form has not been received)

Owner :

Policy Number :

Maturity Date:

**Declaration** (to be signed by the owner or parent/guardian if owner is under 16 years of age)

I hereby make application for the payment of the monies due under this policy and acknowledge that the clearance of the Scottish Friendly Assurance Society Limited's cheque will be evidence of the receipt in full and final settlement of my claim under this policy. I confirm that the cheque should be issued to me at the address below.

I enclose my original policy document [ ]

I have lost my original policy document.  
I confirm that I am the legal owner of the policy stated above but that  
I no longer hold the original policy document. [ ]

Signature

Date

**1st Life**

**2nd Life**

**Assured/Claimant/Owner**

**Assured/Claimant/Owner**

Signature

Signature

Name

Name

Address

Address

Postcode

Postcode

**Notes-** Please ensure that the correct person has signed the Claim Form. (See note 1).

Please ensure that the policy document is returned with the Claim Form. If this cannot be traced, please ensure that you tick the correct box above, as this may delay the settlement of your claim.

## **Notes to assist with completing the claim form**

### **Note 1: Ownership**

The claim form must be signed by the person or people that own the policy at the time of maturity. Ownership depends on the type of the policy, the way it has been set up and certain events that may have taken place throughout the lifetime of the policy.

- **Child Bond**  
The child (life assured on the policy document) is the owner of the Child Bond. Providing they have attained the age of 16 then the claim form must be signed by the child.  
If the child has not yet attained the age of 16 then the claim form should be signed on their behalf by their parent/guardian.  
In both instances the cheque will be made payable to the child as the policy has been effected for their benefit.
- **Assigned policy**  
Where the policy has been assigned, for example to a bank or building society in connection with a loan, then the claim form should be signed by an official from that institution.  
It may be that the policy has been assigned to another individual. Again, the claim form must be signed by the assignee.  
The cheque will be made payable to the assignee.
- **Policy written in trust**  
If the policy has been written in trust, then all of the trustees named must sign the claim form. The trustees must decide to whom the cheque is to be made payable and advise us accordingly when returning the claim form.
- **Joint Owners**  
In the event of the policy having more than one owner, all owners must sign the claim form. The cheque will be made payable to the joint owners.

### **Note 2: Documents to be returned**

You need to return the original Policy Document. If you cannot find this document, then you must tick the relevant section on the claim form. If you do not produce the Policy Document, there could be a delay in paying out your claim.

### **Note 3: Payment**

The maturity value is calculated on the assumption that all premiums due have been paid. Any premiums that remain unpaid at the maturity date will be deducted from the claim value, before we make the payment. If there is a policy loan or house purchase loan held against the policy, interest will be calculated until the date of maturity. The total loan and interest will be deducted from the maturity value. We will make payment by crossed cheque, so the payee must have a bank or building society account into which they can deposit the money.